

Calgary Snowboard Club (CSC)
Travel Information

Athletes travel in order to optimize and ensure quality and appropriate training and competitive opportunities. We make every effort to maximize travel experiences while keeping costs to a minimum. All trips are budgeted on a per trip basis on a cost-recovery basis. CSC trip planning occurs in a team manner meaning the athletes share team costs such as lodging, travel, food, training space and coaching costs.

TRAVEL CONDUCT

**All athletes are required to sign the CSC athlete code of conduct and travel policy before traveling with the team. Parents of athletes under age 18 are also required to sign.

TRAVEL COSTS

**CSC program fees do not include travel costs. Travel costs are additional and are based on cost-recovery.

**The athlete's cost can include – but is not limited to – lodging, vehicle, flights, lift tickets, entry fee, food, entertainment and coaching costs.

**The coaching costs can include lift tickets, flights, vehicle and food and lodging.

**The club adds a 10% club fee to travel costs in order to cover any cost overruns, trip organization costs and other variables.

**Travel costs are non-refundable, no exceptions. If a CSC member is injured, sick or has a family emergency, these costs unfortunately are still fixed. We will do our best to eliminate non-fixed costs such as lift tickets for the family. Fixed costs that can't be refunded include transportation, lodging and coaching costs.

PLEASE NOTE: Due to the nature of competitive snowboarding, including foul weather, event cancellation, event changes, safety considerations and other occasional variables we cannot guarantee the price of each trip to be exact. Families are refunded or charged (rarely) according to each final trip expense.

PAYMENT FOR TRAVEL

**The club does its best to provide a reliable cost estimate 2-4 weeks in advance of each trip

**Payment for trips within Western Canada is required in 14 days in advance of departing. Non-payment prior to departing will result in trip cancellation for the athlete and possibly the entire team.

ACCOUNTING FOR TRAVEL COSTS

**The coach submits his/her expenses-with receipts, upon returning home from each trip to their Travel Parent. (Each discipline of our Club has one parent designated as the Travel Parent. This parent is responsible to work with their assigned coach and the CSC Travel coordinator). The Travel Parent will submit these expenses immediately to the CSC Travel coordinator; expenses will be reviewed and approved by the CSC program director and treasurer, immediately after each trip.

**An expense report of each trip is available 2-3 weeks after each event.

**Any refunds are credited at that point

FAIRNESS CLAUSE

Our experience with club travel is that new variables/situations inevitably crop up. We do our best to manage and account for them and strive to be fair in all our decisions.

PARENT PARTICIPATION

We recognize that parental support is critical to the development of an athlete and encourage participation. Parents are welcome on trips, but are responsible for their own arrangements and costs. While we do encourage parent, family participation, we also stress the value of team atmosphere in traveling, training and lodging together. It is essential to developing successful team dynamics. Parents who wish to transport and lodge their own child on club trips are still responsible for costs of any empty van seat or bed that their child would otherwise occupy, unless all seats/beds are occupied.

When families and teams travel to the same events, from time-to-time the club is faced with extraordinary travel situations such as not being able to accommodate all athletes in a team van or in the team/coach accommodations. In such cases, it may be necessary for a parent to drive and accommodate his/her own child. In recognition of the extra expense incurred by a parent whose child could not be accommodated in the team arrangements, the club would not apportion team transportation/accommodations cost to that athlete. When at capacity, only the athletes traveling in the team van or staying in the team accommodation would share those particular costs, including the coach's portion on these costs.

At CSC we take pride in our coaches and athletes. All travel is intended to be a safe, positive, team bonding experience. All of our Coaches are trained both on and off the hill to promote themselves as positive role models and mentors. The following policies have been put in place to ensure any preconceived notions. Coaches, chaperones and athletes must read, sign and adhere to both the CSC Travel policy and Code of Conduct while at or participating in **any** CSC sanctioned, sponsored events or training sessions while traveling.

COACHES

When traveling with athletes, coaches are not to travel with their wives, girlfriends or friends. **Coaches are traveling with the team in a paid position and are to behave responsibly. COACH'S ARE NOT PERMITTED POSSESSION OR USE OF ILLEGAL SUBSTANCES OR CONSUMPTION OF ALCOHOL WHILE TRAVELLING WITH CSC.** Coaches with the exception of an organized Coaches meeting or other duties strictly pertaining to their duties are not permitted to leave athletes unattended for an evening out with their buddies or other activities. Coaches are to be aware of where athletes are and what they are doing at all times. If there is a chaperone traveling with the coach and athletes, coaches are to communicate with him/her where they are going, etc. coaches meeting. All Coaches are required to sign a code of conduct and Travel policy at the beginning of the season.

ATHLETES

Athletes are representing CSC while traveling and they are to conduct themselves in a positive, responsible manner. Each athlete is responsible for their own equipment, luggage, etc. Understand that you are sharing space. You are expected to contribute to cooking, cleaning and shopping. You are expected to be clean, courteous and respectful of others. **ATHLETES ARE NOT PERMITTED POSSESSION OR USE OF ILLEGAL SUBSTANCES OR TO CONSUME ALCOHOL WHILE TRAVELING WITH CSC.** You are not to leave the premises of your travel accommodation without letting your coach and or chaperone know where you are going, and then only with their permission. You are to follow the instructions of your coach/chaperone and not take it upon yourself to do what you'd like. Anyone not abiding by the code of conduct will be sent home, at your own cost, with no refunds for their trip, accommodation, flights, entry fees, etc. (and depending on the situation) further discipline by CSC. Each athlete (and parent, for athletes under 18 years of age) will sign a code of conduct and travel policy form at the beginning of the season.

CHAPERONES

Chaperones are invaluable team support but are not necessarily a requirement for high performance teams. The chaperone plays an important support role to the coach, managing the house, driving and assisting with evening activities. Duties include coordination meals, ensuring sanitary conditions and being an adult-social support for the coach. It is strongly recommended that a chaperone be a parent of one of the athletes they are traveling with. A chaperone is not with the team on a holiday, and should not expect their own bedroom. A chaperone also supports the team with video recording, grocery shopping and when necessary hospital runs. **CHAPERONES ARE NOT PERMITTED POSSESSION OR USE OF ILLEGAL SUBSTANCES OR CONSUMPTION OF ALCOHOL WHILE TRAVELING WITH CSC** Chaperones are not to leave athletes unattended for an evening out. Chaperones and coach's are responsible for all athletes while traveling. All chaperones are required to sign a code of conduct and travel policy form prior to traveling. Chaperones must be approved by board of directors and the coach. The team accompanied by the chaperone covers previously agreed-upon costs incurred and invoiced by the chaperone. The agreed upon costs are determined by the program director, Mark Ballard and communicated through the acting coach, or team manager. If flying, chaperones are responsible for their airfare, taxes, their own food, groceries, lift passes. Chaperones are not charged for accommodation or coach's expenses while traveling with the CSC. **One of the best values a chaperone brings to the team is coordinating meals for the team.** It saves athletes time and money if they can agree upon a healthy menu for meal planning prior to their trip and chip in on groceries. Sharing a meal together encourages camaraderie, Team Spirit and support.